

**MEETING MINUTES**  
**FULL BOARD**  
**TUESDAY SEPTEMBER 26, 2023**

Approved

<b>MEMBERS PRESENT:</b>	<input type="checkbox"/> OPEN SEAT (VACATED BY G. MCINTOSH)	<input type="checkbox"/> C. NAGY
	<input checked="" type="checkbox"/> L. BERRY-BOBOVSKI	<input checked="" type="checkbox"/> J. PFEFFER - BOARD SECRETARY
	<input checked="" type="checkbox"/> P. BRIDGE	<input checked="" type="checkbox"/> M. PIZZIMENTI
	<input checked="" type="checkbox"/> R. GARBER – BOARD CHAIR	<input checked="" type="checkbox"/> M. SERIO - VICE & COMM. CHAIR
	<input checked="" type="checkbox"/> M. IKLE	<input checked="" type="checkbox"/> S. SLATON
	<input checked="" type="checkbox"/> M. KOZAK	<input checked="" type="checkbox"/> S. VANDEMERGEL
<b>MEMBER(S) ABSENT:</b>	C. NAGY	
<b>OTHERS PRESENT</b>	C. CONKLIN K. AULETTE A. BOWERS	

- 1. **CALL TO ORDER:** Meeting called to order by: **R. Garber** at **6:00 PM**.
- 2. **ROLL CALL**
- 3. **APPROVAL OF AGENDA:**     **AGENDA DATED SEPTEMBER 26, 2023**

<input type="checkbox"/> <b>MOTION TO APPROVE THE AGENDA, AS PRESENTED.</b>
<input checked="" type="checkbox"/> <b>MOTION TO APPROVE THE AGENDA, AS MODIFIED:</b> R. GARBER ADDED EXECUTIVE DIRECTOR COMMENTS TO ITEM #13: NEW BUSINESS
<b>Moved by: M. Pizzimenti / Seconded by: J. Pfeffer</b>
<input checked="" type="checkbox"/> <b>MOTION PASSED 9 / 0</b>
<input type="checkbox"/> <b>MOTION FAILED</b>

- 4. **CALL TO THE PUBLIC:**    **None.**
- 5. **APPROVAL OF MINUTES:**   **MINUTES OF MEETING DATED AUGUST 29, 2023**

<input checked="" type="checkbox"/> <b>MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.</b>
<input type="checkbox"/> <b>MOTION TO APPROVE THE MINUTES, AS MODIFIED:</b>
<b>Moved by: J. Pfeffer / Seconded by: M. Kozak</b>
<input checked="" type="checkbox"/> <b>MOTION PASSED 9 / 0</b>
<input type="checkbox"/> <b>MOTION FAILED</b>

6. **BOARD ADMINISTRATION:**  None  **Item(s) Noted Below**

- a) Per-Diem for Special Meetings / Functions:  None  Items Noted Below
- Special Finance Oversight & Budget Meeting
- b) Event Announcement(s):  None  Item(s) Noted Below
- Genesis House Walk-a-Thon On-Going for the Month of September
  - CMHA Fall Conference: Grand Traverse Resort, Traverse City  
Full Conference: October 23-24, 2023
- c) General Funds Workforce Stability Plan Request / Informational

7. **CONSENT AGENDA:**

Removal of item(s) from the Consent Agenda:  None  Items Noted Below

**CONSENT AGENDA APPROVAL**

Discussion was held.

**MOVED BY: M. Serio / SECONDED BY: J. Pfeffer**

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

**MOTION PASSED 9 / 0**

**MOTION FAILED**

a) **MMRMA - FY24 RENEWAL (REF. W&M AG. #: 3)**

Motion to approve the FY24 annual contribution with MMRMA for the Authority's risk insurance policy from 10/01/2023 through 09/30/2024 in the amount of \$50,328. Effective 10/1/2023.

b) **FY24 DIRECT CARE WORKER WAGE INCREASE TO PROVIDERS (REF. W&M AG. #: 4)**

Motion to approve the FY23 & FY24 contract(s) for the providers listed to increase current rates included in the Direct Care Wage Premium Pay for service codes from October 1, 2023 to September 30, 2024, as presented. Effective 10/1/2023 to 09/30/2024.

c) **MEMO FOR MERS - FY24 DB PAYMENT (REF. W&M AG. #: 5)**

Motion to approve the "No Phase-in" minimum monthly payment amount to MERS of \$79,850 for FY24 as presented by the MERS Actuarial Valuation Report December 31, 2021. Effective 10/1/2023.

d) **FY24 MANAGED MENTAL HEALTH SUPPORTS AND SERVICES GENERAL FUND (GF) CONTRACT BETWEEN THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES AND LIVINGSTON COUNTY COMMUNITY MENTAL HEALTH AUTHORITY (REF. W&M AG. #: 6)**

Motion to approve the FY24 Managed Mental Health Supports and Services General Fund (GF) Contract between the Michigan Department of Health and Human Services and Livingston County Community Mental Health Authority, as presented. Effective 10/1/23 to 9/30/24. .

e) **FY24 EMPLOYEE COLA MEMO (REF. W&M AG. #: 7)**  
Motion to approval of a 3% COLA to our current salary scale. Effective 10/1/2023

f) **MEMO FY24 MRS ICTA AGREEMENTS (CMH, GENESIS, AND LESA) (REF. W&M AG. #:8)**  
Motion to approve three FY24 Interagency Cash Transfer Agreements (LESA, Genesis House, and CMH) between Michigan Rehabilitation Services and LCCMHA for the funding of employment services for LCCMHA consumers, as presented. Effective 10/1/23 to 9/30/24.

g) **WASHTENAW MASTER EARNED REVENUE AGREEMENT - FY24 LIVINGSTON PURCHASE OF RRO AND APPEALS OFFICER FROM WASHTENAW (REF. W&M AG. #: 9)**  
Motion to approve FY24 Master Earned Revenue Exchange Services Agreement for Livingston County Community Mental Health Authority to purchase services from Washtenaw County Community Mental Health, as presented.Effective 10/1/2023 to 9/30/2024.

h) **ANGELA NIYONSENGA CONTRACT AMENDMENT #1 - CPT CODE ADDED (REF. W&M AG. #: 11)**  
Motion to approve FY23 & FY24 Contract Amendment #1 between LCCMHA and Angela Niyonsenga for services, at rates, as presented. Effective 10/1/2023 to 9/30/2024.

i) **EMPLOYEE RETIREMENT RECOGNITION RESOLUTION– ROBERT KEMPISTY (REF. W&M AG. #: 12)**  
Motion to approve the Resolution of recognition to Robert Kempisty for his 10 plus years of service to the agency, as presented.

**8. EXECUTIVE DIRECTOR’S REPORT:**

- a) Delegated Contract Approach September, 2023 Report / Informational
- b) Wait List Update / Informational
- c) Agency & Community Updates / Informational
- d) Joint Commission Accreditation Letter / informational I

e) **ELITE AFC II, LLC.**  
Discussion was held.  
**Moved by: J. Pfeffer / Seconded by: L. Berry-Bobovski**  
Motion to approve FY23 & FY24 Contract between LCCMHA and Elite AFC II for services at rates, as presented. Effective 9/27/2023 to 9/30/2024.  
 **MOTION PASSED 10 / 0**  
 **MOTION FAILED**

**9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:**

- a) **2020 EAST GRAND RIVER LLC ADDENDUM TO THE COMMERCIAL LEASE AGREEMENT FOR THE RENTAL SPACE LOCATED AT 2020 E. GRAND RIVER, SUITE 102, HOWELL, MI (REF. W&M AG. #: 10)**

Discussion was held.

**Moved by: M. Serio / Seconded by: S. Slaton**

Motion to approve an additional addendum or a new leasing contract for the Commercial Lease Agreement between 2020 East Grand River LLC and LCCMHA for rental of commercial space located at 2020 E. Grand River, Suite 102, Howell, MI, at \$1,750 per month, as presented. Effective 10/1/2023 to 9/30/2024.

**MOTION PASSED 10 / 0**

**MOTION FAILED**

- b) **FY24 LCCMHA BUDGET APPROVAL (REF. W&M AG. #: 2)**

Discussion was held.

**Moved by: M. Serio / Seconded by: L. Berry-Bobovski**

Motion to approve the approve the FY24 Budget, as presented.

**MOTION PASSED 10 / 0**

**MOTION FAILED**

The Minutes of the September 19, 2023 meeting of Ways & Means Committee were presented for review.

**10. CMHPSM (REGION 6):**  **None**  **Item(s) Noted Below**

- a) Event Announcement(s):  None  Items Noted Below

- Next Regional Board Meeting Date: 10/11/2023

- b) 09/13/2023 Draft Minutes

**11. CMHAM:**  **None**  **Item(s) Noted Below**

- a) Event Announcement(s):  None  Items Noted Below

- CMHA Fall Conference: Grand Traverse Resort, Traverse City Full Conference: October 23-24, 2023

**12. BOARD CORRESPONDENCE:**  **None**  **Item(s) Noted Below**

**13. NEW BUSINESS:**  **None**  **Item(s) Noted Below**

- a) Executive Director Comments

**14. OLD BUSINESS:**  **None**  **Item(s) Noted Below**

- a) **PARKING LOT ITEMS:**

- 1) Senator Lana Theis, Representatives Bob Bezotte, Anne Bollin, Jennifer Conlin and Mike Mueller to be contacted to request participation at a LCCMHA Board date to be determined. Board provided a list of topics that they would like to discuss with the legislatures when they attend.
- 2) Board member review of the Delegated Authority Policy.

**15. CALL TO THE PUBLIC:**  **No Response**

LCCMHA

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DATE: 09-26-2023

**16. ADJOURNMENT: THE MEETING ADJOURNED AT 7:28 PM**

**RESPECTFULLY SUBMITTED:**

**APPROVED BY:**

\_\_\_\_\_  
**Angela Bowers**  
RECORDING SECRETARY

\_\_\_\_\_  
**Joanne Pfeffer**  
BOARD SECRETARY

\_\_\_\_\_  
**Date**